



Study Abroad Course Approval Form

To be completed by all students going abroad on approved programs. The dean and study abroad point of contact (POC) of the school for which course/s is/are being considered for a GGC requirement must sign this form. Final credit will be determined upon completion and evaluation of the course(s). For GGC programs, use only the section to the right. PLEASE ATTACH COURSE SYLLABI OR DESCRIPTIONS, WHICH MUST REMAIN WITH THE DOCUMENT.

Program Provider's Name: _____

Program Location: _____ Program Start Date: _____ End Date: _____

STUDY ABROAD PROGRAM (Completed by Student)			GGC EQUIVALENT (Completed by POC)		
Course No.	Course Title	Cr Hrs	Course No.	Course Title	Cr Hrs
1. _____	_____	_____	_____	_____	_____
2. _____	_____	_____	_____	_____	_____
3. _____	_____	_____	_____	_____	_____
4. _____	_____	_____	_____	_____	_____
5. _____	_____	_____	_____	_____	_____
6. _____	_____	_____	_____	_____	_____
TOTAL CREDIT HOURS: _____			TOTAL CREDIT HOURS: _____		

Financial Aid Applicant Statement: I, the undersigned, understand that I am contracting to complete _____ credit hours from the course listing above. I understand that failure to meet contracted minimum credit hours may result in partial or full repayment of the financial aid which has been disbursed to me.

Student's Name	ID Number	Signature	Date
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To the Study Abroad Point of Contact (POC) and Dean: This form collects information necessary to approve a student's request to take a courses abroad through GGC or a third party. If you agree with the planned course of study and approve the equivalents, please sign the form and return it to the student to complete the study abroad application process.

Name of Study Abroad POC	Signature	Date
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Name of Appropriate Dean	Signature	Date
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Name of Appropriate Dean	Signature	Date
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Name of Director of Internationalization	Signature	Date
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Student understands that **any changes in course work may result in not receiving credit, and additional forms may be required.** After the dean has signed, please return the form with copies of course descriptions and syllabi to the Office of Internationalization. If you have questions, please call 678-407-5300 or email internationalization@ggc.edu.