



Memorandum of Support for Education Abroad

THE SCHOOL DEAN

The School of _____ will provide each of its education abroad faculty members \$_____ applicable towards travel costs. Should the faculty member's education abroad program expenses exceed the budgeted amount, the faculty member will (check one):

- Be responsible for the overage.
- Receive up to \$_____ of additional funding, beyond which s/he will be responsible for the overage.
- Other (specify): _____

Name of Dean

Signature

Date

THE FACULTY MEMBER

I understand the above-mentioned provisions and intend to comply with them.

Name of Faculty Member

Signature

Date

THE OFFICE OF INTERNATIONALIZATION

Name of Director of Internationalization

Signature

Date